

### General Terms and Conditions for Training Services

These general terms and conditions of business apply for all training and education delivered by Financier Software Pty Ltd (subsequently referred to as Castaway Forecasting).

Participants must register and pay in advance to take part in Castaway Forecasting training events. Registration consists of completing the required documentation and making payment arrangements.

Castaway Forecasting will conduct training and education on its own premises, on the participant's premises, or at another mutually agreed upon location.

Participants are responsible for providing their own laptop computer for the training, for which a training licence or temporary software licence download will be granted.

Participants will receive a certificate confirming participation upon completion of training.

### Transfer and Cancellation Policy

Castaway Forecasting may cancel training, change the date or time of training or designate the training location with advance notice. If Castaway Forecasting cancels training, a full refund will be provided to any participant who has already paid.

If a participant is unable to attend the training course they registered for, the customer company is entitled to designate another representative from their company to participate in the training before the training begins. The client will incur no additional costs.

If a participant cancels their registration, the following refund policy applies:

Cancellation Notice*	Refund Provided
5 working days or less prior to training	Nil
6-15 working days prior to training	50% Refund OR transfer to the next available training course in that particular city.
16 or more working days prior to training	100% Refund OR transfer to the next available training course in that particular city.

*\*Must be acknowledged by Castaway Forecasting. Simply sending an e-mail, having expected that this company has read it, is not adequate. Cancellations received will be acknowledged. If you have not received an acknowledgement, please contact our company.*

### Copyright, Documentation and Materials

All training documents are intended for the exclusive personal use of the participant.

The participant recognises Castaway Forecasting's copyright and therefore the exclusive distribution rights and right of use of training documents and software. The right to use training software is limited to the length of the training session and is automatically rescinded following completion of training.

The participant is not allowed to reproduce the training software or documents, in particular to process them in electronic systems, duplicate, or modify them in any way, or distribute them in any form to third parties. All embedded knowledge and teaching systems provided by Castaway Forecasting to the participant on data storage media or made available on electronic networks are considered training documents.

The participant may not conduct any internal or external training or certification on Castaway Forecasting products.